



ARBORLAND MONTESSORI INFANT - 8TH GRADE PRIVATE SCHOOLS

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Welcome to Toddler Room 7!

On behalf of Arborland Montessori Children's Academy, I welcome you and your child to our toddler's room. I would like to extend a warm welcome to the returning parents and toddlers as well as to our new parents and toddlers. I am so excited for the 2026-2027 school year! We have so many fun things planned, and I am thrilled your child will be in my classroom this year. The first day of school is August 10th and I look forward to seeing your child at 8:30 am in Room 7. I will strive each day to make learning a fun and enriching process for your child and we want your child to have a wonderful toddler experience. I believe that all children can and want to learn. As their teacher, my goal is to help your child be an independent, lifelong learner and maintain a positive attitude that provides success and happiness.

Meet the Teacher:

Hi, my name is Ms. Sayra, and I am so excited to be your child's teacher. This is my 26th year teaching, and my 15th year as part of the Arborland family. I graduated from Cerritos College with a certification in Early Education and received my Infant/Toddler Montessori Certification from UCI. Teaching has always been my passion, inspired by my mother, and I consider it one of my greatest successes. I am grateful to play a role in your child's daily development as they master new sounds, letters, numbers, and shapes. Being a toddler teacher is truly what I love to do. I'm happy to be a part of your child's life and look forward to the journey ahead.

Classroom Rules:

- We speak with inside voices
- We use our feet to walk, not run
- We use the materials in the way that they were intended
- We return our work to its appropriate place when we're finished
- We push in our chairs when we're finished at the table
- We place all trash in the trash can
- Most important: RESPECT - We respect our environment and our friends

Monthly Newsletter/ Daily Report:

- You will receive a Monthly Newsletter on the first week of every month. This newsletter will give you dates of the upcoming events and exciting updates on what has or goes on in the classroom.
- You will have access to Transparent Classroom and it will give you a little insight of what happens throughout their day.

Illness:

- Although childhood illnesses are inevitable, we can do our best to prevent their spread. If you know or suspect your toddler is not feeling well, please call your doctor before coming to school. If it's contagious, please be sure to inform our school as soon as possible; there is a good chance your child will spread it to another child. In the toddler setting, illnesses spread more easily because they tend to put things in their mouth often than older children. We will disinfect the room and encourage lots of hand washing throughout the day as preventative measures. If we suspect your child it's not feeling well, we will notify you. If your child has a fever, please keep them at home as they will not be permitted to return to school until they have been fever-free for at least 24 hours.

Naptime:

- Toddlers Naptime at school is between 12:30 pm to 2:30 pm. What you need to bring is an Infant tot cot nap mat (available through Amazon), a small blanket or a small stuffed animal if needed. If your child has a different schedule at home, please do your best to adjust it as closely as possible before starting school. It can be very disruptive to their friends when a toddler is up and making noise while the others are trying to sleep.

Food/Drink/Snack:

- A monthly lunch menu will be emailed to you and also posted on our website and in our classroom. Please let us know if your child has any allergies or on a special diet. On the days we are having food they cannot eat, please bring in a substitute lunch. We encourage each child to eat using utensils and eat sitting at the table. We also ask you to practice eating at the table and not walking around with food or drinks. For morning and afternoon snacks, an optional monthly signup sheet will be posted by the door. We encourage healthy snacks to share in class. No nuts please.

Birthday Recognition:

- This is a very special day for you and your child. I would like to use this opportunity to give the children an experience of the passage of time with a personal timeline showing your child's stages of growth. A birthday timeline will be hanging in the classroom on your child's birthday and you may bring in a special snack to share (please provide plates, napkins, and necessary utensils). I would appreciate sharing healthy snacks (Greek yogurt with fruit, parfait, or mini cupcakes or cookies) and communicating in advance about any snacks and the time of celebration.

Cubby/Diaper/Clothes Bin:

- Each Toddler has their own cubby, diaper and clothes bin. Their cubby will contain any paperwork, art work, etc. Their diaper bin will contain diapers, wipes, ointment, etc. Their clothes bin will contain 3 changes of clothes, extra underwear if potty train, extra shoes, etc.

Potty Training:

- When you feel that your toddler is ready for potty training, let us know, or when we feel that your toddler is ready for potty training will let you know. We will do our best to encourage your toddler to sit in the potty and provide tips to help at home.

Classroom Supplies:

- Diapers: Please bring a package of diapers or pull-ups
- Wipes
- Diaper ointment (with filled out a medication form)
- Extra sippy cup
- Outdoor hat
- Sunscreen (with filled out a medication form)
- 3 changes of clothes- toddlers get messy throughout the day
- Extra shoes
- Bedding: Infant tot cot nap mat (available on Amazon). Take it home every Friday to be washed.



- You may bring a stuffed animal or transitional object for your toddler to sleep with if they absolutely need it.
- Please LABEL everything that belongs to your child! This is very important to prevent you from losing any special articles.

Toddler Daily Schedule:

- 7:00-8:30** Morning Childcare in Room 1 - Free play/individual activities games, reading.
- 8:30-9:00** Arrival and socialization
- 9:00-9:50** Morning Work (Montessori Practical Life, Language, Sensorial, Math, individual lessons and Arts & Crafts)
- 9:50-10:00** Clean up/Wash hands
- 10:00-10:20** Snack
- 10:20-10:50** Outdoor time (*Outdoor rules: walking feet, nice hands/be gentle to friends, use stairs on the slide and keep hat on).
- 10:50-11:00** Clean up/Wash hands
- 11:00-11:20** Circle Time (Story time/music & movement)
- 11:20-11:30** Diaper change/Wash hands/Get ready for lunch
- 11:30-12:00** LUNCH
- 12:00-12:30** Cleanup; Check/change diapers; Wash hands & prepare for nap
- 12:30- 2:30** Lights out for Nap
- 2:30-2:45** Diaper change/Wash hands
- 2:45-3:00** Goodbye circle time/dismissal
- 3:00-3:15** Pick up or transition to Childcare

Parents Reminders:

- During drop off time, parents should walk to our classroom and encourage your child to walk by holding his/her hand. Put all your child's belongings in their labeled cubby. Say goodbye to your child and assure him/her that you will pick them up at a certain time.
- Pick up your child - if you're picking up before 3:00 pm let the office know and they will help you bring your child to the office for pick up. You're welcome to walk to our classroom to pick up your child after school between 3:00 - 3:15 pm or anytime during childcare hours.

I encourage you to contact me anytime you have questions or concerns about anything going on with your child or our class. I want to know how you feel about this school year, so let me know! I am able to speak with you before or after school or you may email mssayra@arborland.com or leave a message with the office at 714-871-3111. In addition to Transparent Classroom, you can check out @ArborlandMontessori on Facebook or Instagram for pictures of what goes on in our classroom and around school. I want to make sure this transition is as easy for both of you as possible.

Communication is the key in making sure we have a smooth sailing school year, so be sure I will do my best to make sure you know exactly what's going on. I am looking forward to spending this year teaching your child and being part of a support system with you. Thank you in advance for your cooperation.

Sincerely,

Ms. Sayra Martinez
Toddler Teacher, Classroom 7
mssayra@arborland.com