



# ARBORLAND MONTESSORI INFANT - 8TH GRADE PRIVATE SCHOOLS

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May 21, 2021

Dear Arborland Families,

**A warm welcome to Arborland Summer Program!** As our nation opens up more and more and the CDC updates its guidelines, we will keep you updated if there are any changes to Arborland's school policies and the COVID-19 safety procedures. Until then, please follow these safety procedures for a safe and educational summer with your children:

## **COVID Related Safety Procedures**

1. All parents must provide proof of vaccination or a negative COVID test dated 5-7 days prior to their child starting in our summer program.
2. Except for continuing students, all students must provide proof of vaccination or a negative COVID test dated 5-7 days prior to starting in our summer program.
3. If your child takes a vacation or break from our summer program, proof of vaccination or a negative COVID test will be required dated 5-7 days prior to returning to school.
4. Temperature checks for every student and employee will still be required. Anyone with a temperature of 100.4°F and above needs to go home. A negative COVID test result and fever free for 24 hours are required for that student to return to school.
5. Everyone must wear a mask on campus except for children who are 2 or younger.
6. For everyone's safety, our campus is only open for students and employees. Parents and visitors, please remain in the front lobby area and ask our office to help you.
7. Only one adult is needed to drop off and pick up the student. Siblings and other family members not enrolled in our in-person learning need to stay at home or in the car to avoid crowds.
8. Please keep social distance and socialize with physical distance.
9. Frequent hand washing is expected and all students will wash hands before food, after restroom, upon entering classrooms, and more when needed.
10. The children will not be sharing materials. Please send your child with his/her own stationery. They will have at least 3 feet of social distance apart from other children.
  - a. Materials and toys will not be shared among children.
  - b. Regular lunch options and snack service will be available but served to individual students to prevent sharing of any kind.
11. Any school equipment/materials will be disinfected before allowing other students to use them.
12. Outdoor activities are encouraged and social distance is required for everyone.
13. Frequently touched surfaces will be disinfected at least 3 times a day or after each touch (tables, doorknobs, light switches, handles, toilets, faucets, sinks, etc.).
14. Please keep your child home if you or your child is sick.

## **Summer Drop Off & Pick Up**

Multiple entrances for drop off and pick up are created to avoid crowd during peak hours between **8:30 - 9 am and 3 - 3:15 pm**. Please use the main lobby entrance for all other drop off and pick up times.

#### **Valencia Campus - Drop Off**

- Classrooms **A1, A2** and **A** at Primary Gate on Valencia Drive
- Classrooms **C** and **E** at Main Gate near Lobby

#### **Valencia Campus - Pick Up**

- Classrooms **A1, A2** and **A** at Primary Gate on Valencia Drive
- Classrooms **C** at Main Gate near Lobby
- Classroom **E** at Parking Lot Gate near Room E

#### **Hughes Campus - Drop Off**

- Classrooms 1, 3, 5, 7 (Primary & Toddler) at Main Lobby
- Classrooms 107, 205, 206 (Elementary & Jr High) at 2111 Elementary Parking Lot Gate

#### **Hughes Campus - Pick Up**

- Classrooms 1, 3, 5, 7 (Primary & Toddler) at Primary Parking Lot Gate
- Classrooms 107, 205, 206 (Elementary & Jr High) at 2111 Elementary Lobby

#### **Teacher Meet & Greet**

As our teachers are preparing work and fun activities for the students, we understand both parents and students are excited and anxious about meeting their new teacher. We would like to create an outdoor brief meet and greet for **new and moving-up parents and students** to meet our teachers on **Thursday, May 27** in our grass area per time below. Please make sure only 1 parent per enrolled child will attend to minimize crowds.

#### **Valencia Campus @ Valencia Campus**

- Classrooms C & E from 8:30 - 9 am
- Classrooms A2 & A1 & A from 9 - 9:30 am

#### **Hughes Campus @ Hughes Campus**

- Classrooms 1, 3, 107 from 8:30 - 9 am
- Classrooms 5, 7, 205, 206 from 9 - 9:30 am

Please remember that we are all in this together! We want to make sure your child is safe and has fun learning this summer. As always, you are our most important allies in your child's education. Please do not hesitate to ask any questions.

We thank you very much for your continued support!

With appreciation,

Dr. Sueling Chen  
Principal