



# ARBORLAND MONTESSORI INFANT - 8TH GRADE PRIVATE SCHOOLS

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July 2024

Dear Room 206 Parents,

Welcome to the 2024-2025 school year! As the start of the school year is quickly approaching, I wanted to take some time to introduce myself and communicate essential information.

## **Introduction**

My name is Ms. Park and I am thrilled to be your child's teacher! I started teaching at Arborland as an assistant teacher in Room 206 in 2021. Since then, I've had opportunities to teach Lower Elementary, Upper Elementary and Junior High during summer school. I completed my Multiple Subject credential from California State University Fullerton and am currently pursuing my M.Ed in Curriculum and Instruction at Western Governors University.

With the start of a new school year, there is always lots of excitement and anticipation. However, I also acknowledge that behind every transition - there may be nervousness for both the student and parent. As your child's teacher, I will do my best to ensure the transition is as seamless as possible and that each student feels loved, respected, and safe.

My goal is to provide a carefully planned and stimulating environment which will help students continue to develop the foundational habits, attitudes, skills, and ideas essential for a lifetime of creative thinking and learning. Each child will feel empowered to know how great it feels to learn independently. I am here to nurture, support, and guide them every day, and I am committed to making your child's Montessori experience productive, stimulating and fun!

## **Open Communication**

Regular, open communication with your child's teachers is imperative to quality education. Please do not hesitate to contact us anytime during the school year with questions or concerns regarding your child's education. You may reach out by email at [mspark@arborland.com](mailto:mspark@arborland.com), and I will do my best to respond in a timely manner. Please allow 24 hours for a response so that I may focus on giving my undivided attention to the students in the classroom. If you would like an immediate response, please call the main office so that I can get in touch sooner. I look forward to partnering with you to ensure a successful and fulfilling school year!

## **Technology in the Classroom**

Due to our curriculum, students must bring in their personal technology device, which *must have a physical keyboard attached (or a detachable keyboard)*. The devices will be used as academic learning tools only. *Please disable messaging apps, as these may distract your child during class.* Non-academic games during school hours - in or out of the classroom - will not be permitted at any time. Students will use their devices for curriculum work, test practice, typing programs, presentations, writing curriculum, and research.

If you feel the need to send your child with a cellphone to school, certain classroom rules apply, and we request that you please discuss these with your child. The phone must stay in their backpack and be switched to off or airplane mode while at school. This is to ensure that calls or messages are not being a distraction during school hours. If these rules are not followed, the phone will be turned into the Front Office for the parent or guardian to pick up.

## **Homework**

Our homework policy is based on reinforcing work being done in the class and is handed out daily. This policy will be explained in more detail during Parent's Night. A certain amount of reading is allocated every day. You are encouraged to show interest, listen to your child read, and make sure their homework is completed.

## **Supply List**

Please send your child on the first day of school with the listed supplies. If you are unsure about anything on the list, please feel free to reach out to clarify before purchasing. Please do not purchase any spiral notebooks; they fall apart, and children lose important notes. I have linked a [supply shopping list](#) with Amazon links for easier shopping.

- Laptop/iPad/Tablet
  - With physical keyboard
  - Must charge night before
- 5 Composition Notebooks - No spirals, please!
  - Wide-Ruled (4th Grade ONLY)
  - College-Ruled (5th & 6th Grade)
- 5 two-pocket folders (1 for each subject listed)
  - Homework (Blue plastic, three prongs)
  - Social Science (Orange plastic, three prongs)
  - Science (Green plastic, three prongs)
  - Spanish
  - Music
- 1-inch Binder with Clear Pocket on Front (aka View Binder)
- 1 graphing paper Composition Book

- Inch/Centimeter ruler, protractor
- Construction paper (mixed colors, 50 sheets)
- Lined paper
  - 4th - WIDE ruled
  - 5th & 6th - COLLEGE ruled
- 3x5 Index Cards (quantity needed 300)
- 8.5"x11" Weekly planner (Sturdy binding with enough space to write down class/homework log)
- 3 book covers
- Page tabs
- 1 pencil case
- Highlighters
- Two thick and two thin black Sharpies
- Pencils
- Pencil Sharpener
- Colored pen (for correcting)
- Eraser
- Small/Medium scissors
- Colored pencils
- Markers
- Glue sticks (3)

\*\*\* Art supplies will be determined by the art teacher.

### **Additional Classroom Info**

Class will begin at 8:30am every day. Please ensure your child arrives on time to get the very best start to the day. When a child arrives late, it disrupts the latecomer as well as the lesson in progress, and he/she misses vital information and directions for the day.

Birthdays are celebrated with a creative activity in which all children participate. The birthday child may bring in a simple treat to share. Please remember that no candy, gum, nuts or soda is allowed at school. Please do not hesitate to check with me if you are unsure of what to bring.

Students will have snack time in the morning. Please send a snack for your child. If your child has an early breakfast, please provide them with a healthy snack to ensure consistent energy throughout the day. We highly discourage the students from bringing chips, cookies, or anything too sugary.

Our number one priority is to keep all students healthy and safe. That being said, please kindly review the following guidelines:

1. Students must stay home if they are ill, which includes vomiting, diarrhea, excessive coughing, temperature of 100.4° or above, etc.
2. Wash hands for at least 20 seconds whenever necessary (Please note: Hand sanitizers are welcome, but students will still be expected to wash their hands).
3. Wipe down their desks or tables before and after every meal.
4. Students who are not feeling well should be resting at home. Time will be allotted for them to catch up on any work they miss.

In turn, the following is what we are doing in the classroom for the student's safety:

1. Parents are encouraged to stay in the lobby for drop off/pick up.
2. Regular disinfection of frequently-touched surfaces.
3. School supplies will not be shared (All personal supplies need to be labeled).

Along with these major points, you are requested to look through the school handbook (available on our website at [www.arborland.com](http://www.arborland.com) → "Parent's Corner") for further information.

You are welcome to bring your child to our August 9th Meet & Greet between 8:30 - 9 am in Room 206 as I am excited to get reacquainted with everyone. I look forward to meeting you all in a few weeks. See you soon!

Sincerely,

Ms. Park  
Upper Elementary Lead Teacher